

**PRELIMINARY INVENTORY
ACCESSION CA6160
JO-ANN HUFF ALBERS PAPERS**

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Dates: 1977-2007

Creator: Albers, Jo-Ann Huff

Collection Size: 17 cubic feet

Introduction

Professional papers of a journalist and director of the Western Kentucky University School of Journalism and Broadcasting. Includes correspondence, photographs, programs, newspaper clippings, class evaluations, journalism education materials, newsletters, and material on first amendment issues (flag burning, freedom of speech, freedom of information), and the Equal Rights Amendment.

Donor Information

The papers were donated to the University of Missouri by Jo-Ann Huff Albers on 20 September 2007.

NOTE: Original folder titles used. Clarifications supplied by donor are indicated with (parenthesis). [Brackets] indicate the number of folders on a subject or information supplied by SHSMO.

Box List

Box 1

ACEJMC (Accrediting Council/Education/Journalism-Mass Communications)

Accrediting agency policies

Accrediting Committee—minutes, 1980-2006 [7]

Advertising survey

Booklets

Budget

By-Laws

CHEA (Council for Higher Education Accreditation) [See also COPA]

Complaints

Confidential summaries

Conflict of interest policy

Distance learning

Diversity survey

Dues

Ethics task force

Exemplary practices in journalism education

Expenses reimbursed

Faculty-student ratio

Graduate students

Interim reports

ACCESSION CA6160
JO-ANN HUFF ALBERS PAPERS

Journalism deans' roundtable, 1995
Lavine, John
Listings of accreditation programs
Long range planning
Members & task forces
Membership committee
Michigan, University of
Minorities task force
Miscellaneous loose papers, unsorted
Mission & Vision
Name change
News clippings
Newsletters
Nominations
Outcomes assessment
Penn State
Policies
Principles of Accreditation
Public members
Public Relations programs—accreditation
Reorganization, 1986-1987
Self study form—suggestions
Site visit team
Albers, JoAnn Huff
Biographical listings [2]
Biographies
Photographs

Box 2

ACEJMC (Accrediting Council/Education/Journalism-Mass Communications)
Accreditation—general
Accrediting standards
Accrediting standards—12 (minority/women representation)
Accrediting standards—3 (curriculum)
Accrediting standards—not 3 or 12
Administrator perceptions
Agenda (incomplete file)
Alliances
Alliances—Committee
Appeals
Assessment of learning
Awards
Benefits [2]
Civic Journalism interest group
Contacts
Council minutes, 1977-1979

ACCESSION CA6160
JO-ANN HUFF ALBERS PAPERS

- Site visit team manuals, 1979-2005
- Subs for meetings
- Summary of decisions, 2004
- Training
- Transfer credit
- Treasurer's reports
- U.S. Department of Education
- Unit rule
- Visit schedules
- Visit summaries
- Website
- Weighted voting
- WICI—team nominees
- Women on teams (incomplete file)
- Affirmative Action
- American Management Association (AMA)
- American Press Institute (API)
 - Budgeting, 1986
 - Journalism educators, October 1991
 - Management & Costs seminar, 1982 [2]
 - Management & Costs seminar, 1982—Cost and revenue analysis
 - Publishers/CEOs, 1986

Box 3

- ACEJMC (Accrediting Council/Education/Journalism-Mass Communications)
 - Bass Mosse Award, 1992
 - Commission on the Status of Minorities
 - Constitution
 - Council of Divisions
 - Curriculum Task Force
 - Distinguished service
 - Executive Committee, 1991-1993, 1995-1997
 - History Survey
 - Joint Committee on Missions & Purposes of JMCE
 - Journalism and Mass Communication Education: 2001 and Beyond*
 - Journalism Leadership Institute in Diversity
 - Long-range Fundraising Committee
 - Media management
 - Meetings
 - Membership
 - Panel membership
 - Paper evaluations
 - Pictures in progress annual meeting
- American Society of Newspaper Editors (ASNE)
 - Board, 1986
 - Board, list and miscellaneous

ACCESSION CA6160
JO-ANN HUFF ALBERS PAPERS

- Education Committee [5]
- Election
- Freedom of Information—amendment statement
- Group ownership
- International Women in Media Project
- Minutes
- Talent Bank
- World Association of Women Journalists & Writers (Spanish acronym AMMPE)
 - Association Mundial
 - Correspondence [2]
- APME
 - Journalists for the 21st Century, 1994
 - Memphis
- Assertiveness
- Associated Press
- Association of Black Colleagues of JMC—newsletter
- Western Kentucky University (WKU)
 - Futures Task Force
 - Correspondence
 - Financial Review
 - Governance
 - Materials
 - Members
 - Meetings, 1995-1996
 - Report, 1996
 - Surveys
 - Transition Team
 - Headliner Award
 - Headliner Seminar—Dallas
 - Reading lists
 - Retirement Booklet
 - Retirement
 - Sabbatical, 1993
 - Russian visitors
 - Salary worksheets
 - Scripps Howard Foundation
- Women in Communications Inc. (WICI)—formerly known as Theta Sigma Phi, name changed to Association for Women in Communications (AWC)
 - Continuing Education—Handbook
 - Continuing Education—Northern Kentucky University
 - Correspondence
 - Equal Rights Amendment (Theta Sigma Phi)
 - Event register
 - Expenses
 - Fact Sheet
 - Financial statements

ACCESSION CA6160
JO-ANN HUFF ALBERS PAPERS

Florida West Coast chapter

Box 4

ACEJMC (Accrediting Council/Education/Journalism-Mass Communications)

Bulkeley, Christy C.

Background

Correspondence

Early involvement with WICI

Membership

Membership dues SEE ALSO Membership

Other

Reports, 1977-2006 [4]

Association for Women in Communications—AWC/ WICI/Theta Sigma Phi

Annual Conferences

Assignment Journalism II—units 11-22 (except for 21)

Assignment Journalism I—units 1-20 (except for 13)

Berkeley correspondence

Board of directors/committees (incomplete file)

Boston chapter

Business plan

By-Laws

Career connections

Central Pennsylvania—competition

Clarion correspondence [2]

Communiqué—newsletter

Continuing education—Northern Kentucky University

Miscellaneous papers, 1992-1996

Newsclippings [2]

Papers & Faculty presentations

Theta Sigma Phi—Cincinnati chapter [2]

WKU

Accreditation—assessment guide

Accreditation—exemptions

Sexual Harassment

Staff handbook/*Talisman* yearbook

Student publications

Student publications committee

Teaching evaluations

Teaching evaluations—Albers

Tenure

United Way

Women & the Media, 1992

Women of Western

Women's Alliance

Women's Studies

ACCESSION CA6160
JO-ANN HUFF ALBERS PAPERS

Box 5

ACEJMC (Accrediting Council/Education/Journalism-Mass Communications)
 Committee on Professional Freedom and Responsibilities (CPFR)
 Annual reports, 1990-1996
 Correspondence
 Division reports, 1990-1994 [4]
 Flag burning, 1997
 Inclusiveness
 Report reviews & evaluations, 1994-1996
 Representative appt. work assignment
 Visit teams

Association for Education in Journalism and Mass Communications (AEJMC)
 Promotion/hiring statement
 Report—Task force on the status and future of AEJMC publications
 Visibility Committee

Association of Schools of Journalism and Mass Communications (ASJMC)
 Accreditation survey
 Administrator (incomplete file)
 Administrator—workshops
 Albers—activities
 Albers—correspondence
 Alliances Committee
 Anniversary—75th
 Benefits of membership
 Broadcasters in residence
 Budget
 Committee—Accreditation
 Committee—Change of Status Committee
 Committee—Human Resources
 Committee—Membership
 Committee—Mission & Purpose of JMC Education
 Committee—Responsibilities
 Constitution
 Consulting Service
 Cuba trip, 2001
 Distinguished Service Award
 Dues
 Endorsement requests
 Executive Committee
 Agendas
 Minutes
 Executive Director's report
 Expenses reimbursement
 Faculty recruitment/appointment
 Female/Minority administrators
 Fund-raising information

ACCESSION CA6160
JO-ANN HUFF ALBERS PAPERS

Future
Gannett Foundation—Leadership Institute
General meeting
 Agenda
 Minutes
Goals and mission
Hearst awards dinner
High School education
History
Individual members
International Conference, 2002—London
Internships
Joint Leadership Initiative on Diversity
Leadership update
Listserv
Membership—by size
Membership—survey
Miscellaneous reports
Name change
New millennium publications
Newspapers in residence
Nominations
Officer duties (by-laws, committees, lists)
Outcomes assessment
Programming
Project proposals
Promotion/tenure
Publications
Publications chair—applications for editor
Publications—examples
Association for Women in Communications—AWC/ WICI/Theta Sigma Phi
 Advancement Fund
 Action Plan
 Ambassadors of Excellence
 Annual National meeting
 Attendees
 Program
Anm. Policy

Box 6

Association of Schools of Journalism and Mass Communications (ASJMC)
 Salary enrollments survey
 Search Committee—workshop
 Self assessment guidelines
 Speech Communication Association
 Spring meeting

ACCESSION CA6160
JO-ANN HUFF ALBERS PAPERS

Standard 3—Survey Accreditation
Standard 3—proposed revision
Supportive correspondence
Student/faculty exchange
Transfer credits
University of Washington
Zayed University [Dubai]

Alphabetical subject files

- Banned books
- Bias/credibility
- Brown, Jim
- Business of News
- Business journalism
- Cameras in courtrooms
- Campus issues—including free speech zones, speech codes
- Carnegie-Mellon University—Program for Executives
- Carnegie-Mellon University—Program for Experienced journalists
- Carnegie-Mellon University—follow up
- Carnegie-Mellon University—newsletter
- Cartoons
- Chambersburg
 - Association of the U.S. Army
 - Exchange Club
 - Leadership
 - TORCH
- Chautauqua
 - Daily, 2002
 - With Bud, 2002
- Cincinnati
 - Communication Day
 - Cree
- Cincinnati Enquirer
 - Chiquita
 - Clippings
 - Comments, Affirmative Action
 - Design stylebook
 - Excerpts from management books
 - Interns
 - Media in our society
 - Personal Development Program
- Circulation—publication
- College Media Advisers (CMA)—Strader award
- Columbus Republic
- Conflicts of interest
- Consulting
- Coalition building

ACCESSION CA6160
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Commonwealth Conference on Openness

Corrections

Council of Presidents

Coverage of

 Abortion

 Business

 Children

 Disabled persons SEE ALSO Minorities

 Gays & Lesbians

 Minorities

 Religion

 Riots

 Suicides

 Trials

 War

Festival Chamber Orchestra Association—Shippensburg University

Box 7

Alphabetical subject files

 Critiques

 Diet & Exercise

 Dow Jones newspaper fund

 Editing

 Editorial pages

 Effectiveness

 Equal Rights Amendment [2]

 Ethics

 Ethics—cases

 Ethics—issues

 Evarts, Dru

 Fellowships

 Firing issues

 First Amendment

 First Amendment—Congress

 Freedom Forum (Gannett Foundation)—general

 Freedom Forum (Gannett Foundation)—Journalism award, 2000

 Freedom Forum (Gannett Foundation)—Leadership Institute, 1995, 1997

 Freedom Forum (Gannett Foundation)—Winds of Change (Medsger)

 Freedom of information (speech)

 Freedom of information [2]

 Freedom of speech

 Freedom of speech—flag burning

 Freedom of the press/Fair trial

 Gannett—general information [2]

 Gannett—correspondence [3]

 Gannett, 1980-1981

ACCESSION CA6160
JO-ANN HUFF ALBERS PAPERS

Gannett—Leadership Institute for JMC Education
Gannett—Leadership Institute for JMC Education, 1987
Gannett—Legal Guidelines
Gannett—Management Seminar, 1981
Gannett—Management Seminar, 1981—Financial overview [2]
Gannett News Service
Graduate Education (JMC) in Kentucky
Grammar

Box 8

Alphabetical subject files

Hearst, 1988-2007 [20]
Hearst, pre 1987
Hearst—Bylines
Hearst—Communications
Hearst—Competition
Hearst—Steering committee [5]
Help wanted—references
Humor
Individuals—A-F
Individuals—booklets, sections
Individuals—G-M
Individuals—Green, Bob
Individuals—N-R
Individuals—S-Z
Internships
Job searches
Job searches—Human Synergenics
Jobs—applications/nominations
Jobs—hunting tips
Jobs—miscellaneous
Jobs—parachute papers

Box 9

Alphabetical subject files

Job hunt—Résumé writing
Jobs—Résumés sent, 1977
Journalism and Women Symposium (JAWS)
2007—Wisconsin, Door County
2006—Idaho, Sun Valley
2005—Arizona, Sedona
2004—Oregon, Mt. Hood
2003—Canada, Alberta
2002—Montana, Whitefish
2001—Cancelled (Terrorism attacks on NYC and D.C.)
2000—Washington, Port Ludlow

ACCESSION CA6160
JO-ANN HUFF ALBERS PAPERS

1999—Utah, Sundance
1998—Wyoming, Jackson Hole
1997—Montana, Big Sky
1996—California, Napa
1995—Montana, Whitefish
1994—Wyoming, Jackson Lake Lodge (Moran)
1993—Montana, Whitefish
1992—Wyoming, Teton Village
1991—New Mexico, Santa Fé
1990—New Mexico, Santa Fé
1989—Colorado, Estes Park
1988—Newsletter
1987—Newsletter

Journalism careers

Journalism—definitions

Journalism education (SEE ALSO ACEJMC, AEJMC, ASNE, ASJMC, KPA)

Administrators

Advertising

AEJMC/NAA Foundation Cooperative Committee [4]

Clippings

CONEE

Continuing education

Co-op Comm. on Journalism education

Diversity

Educators

Electronic media—promotion standards

Employment

European

Generic

High School education

Native Americans

Recruitment & Retention of minorities

Reviews

Journalism & Journalists

Journalism—Job satisfaction

Journalism organizations

Journalism values—miscellaneous

Kentucky

Arts Administration

High School Journalism Association [3]

Box 10

Alphabetical subject files

Kentucky

Associates

Day on Campus

ACCESSION CA6160
JO-ANN HUFF ALBERS PAPERS

- Journal
- Journalism Hall of Fame, 2002
- Legislation activities
- Press Association, 1994-1995 [2]
- Sunshine Award [2]
- Supreme Court—Correspondence
- Weekly Newspaper Association
- Woman*

- Kiwanis
- Lawyers
- Liberal Media
- Linking Policies
- Male/Female Comparisons
- Management Excellence Kit
- Managing Editors
- Media as Business
- Media Issues—Coverage
- Media Report to Women, 1977-2007 [32]—includes index and directory
- Miscellaneous

Box 11

Alphabetical subject files

- Miami University (Ohio)
- Minorities
 - Asians
 - Blacks
 - Black press
 - Diversity
 - How to/Need for
 - Plans & Actions
 - Education
 - Employment & recruitment
 - Fellowships
 - Gays & Lesbians
 - General miscellaneous
 - Hiring efforts
 - Hispanics
 - Impact (media) of discrimination
 - Journalism education
 - Management
 - Mascots
 - Media businesses owned by minorities
 - Multicultural management program
 - National Association of Black Journalists
 - Native Americans
 - Newsrooms

ACCESSION CA6160
JO-ANN HUFF ALBERS PAPERS

SNPA Symposium
Unity
White Men & Minorities
Missouri (University of)—Mass Communications Advisory Committee
Money saving ideas—coping with a recession
Mountain workshops—Lebanon, Kentucky, 2002
National Federation of Press Women (NFPW)
Communicator of Achievement, 1992
General materials
Kansas competition
Kentucky chapter/Kentucky communicators
Michigan Women's Press Club
Ohio Press Women
Pennsylvania Women's Press Association
Negotiation
New Directions for News (NDN)
Founding meeting, 1987
Full Funding Proposal, 1987
General materials [2]
News Councils
News judgment
Newspaper Association of America (NAA)—name changed from ANPA
Newspaper business
Newspaper management (SEE ALSO Professional Writer)
Newspaper managers
Newspapers in Education (NIE)
Newspapers—Future
Newspapers—Miscellaneous
PM
Snippets
Status/Information
Newsroom codes/policies
Newsroom morale
Ohio International Women's year
Ohio Newspaper Women's Association (ONWA)
Ombudsmen
Open courts/records
Open records
Overtime pay
Parliamentary procedures
Patriotism
Pennsylvania Newspaper Publisher's Association
Pennsylvania Society of Newspaper Editors
People to People—Russia trip, 1991 [includes photographs]

ACCESSION CA6160
JO-ANN HUFF ALBERS PAPERS

Box 12

Alphabetical subject files

- Business cards & holder
- People to People—Russia trip, 1991 (Citizen ambassador program)
- Plagiarism
- Poynter—Teaching Ethics
- Press criticism
- Press mottos
- Pressman's hat directions
- Pressure to publish (Unabomber case)
- Problem solving
- Professional Writer/Copyeditor (SEE ALSO Newspaper Management)
- Public journalism
- Public relations
- Racism
- Readership
- Re-enactments by the media
- Reporters Committee
- Reporters/reporting (SEE ALSO Coverage & Writing)
- Reporting
- Response
- Role of the press
- Salary surveys
- Satellite communication
- Scripps Howard—judging
- Society of Professional Journalists (SPJ)
 - Campus Courts Task Force
 - Education Committee
 - Freedom of Information [2]
 - Freedom of Information Committee
 - Indiana
 - Task Force on Women
- Southern Newspapers Publisher's Association (SNPA)
 - Journalism Education Symposium, 1989, 1991
 - Management Seminar, 1988
- Speak Out
- Speakers—speaking invitations
- Speeches, 1980-1989
- Speeches, 1990-2004
- Speeches, pre-1980
- Speeches—High School presentation
- Speeches—material
- Starting salary letter
- Stress management
- Sturgis Journal (Michigan) [6]
 - General material

ACCESSION CA6160
JO-ANN HUFF ALBERS PAPERS

Klinger Lake Country Club
Monthly reports
Notes, etcetera

Student press
Style book
Thank yous [2]

Box 13

Alphabetical subject files

Bios
Book project
 1972 Paper—basis for book
 Arts, Chandra—correspondence
 ASJMC—Directory expansion
 ASJMC—Directory update
 APA style—Erlbaum guidelines
 Appendices
 Bio & abstract
 Bulkeley, Christy
 Chapters 2, 8 (version 2, final draft)
 Early draft
 Editing [2]
 Funding
 Gardner piece
 JLID
 Participants
 Promotion & clippings
Newspapers—crisis coverage
Santos suit
USA Today
Wilmington, 2004
Writing
 Accuracy
 Agents
 Beats
 Business
 Coaches
 Copy editing
 Critiques
 Editing
 Editorials
 Freelancing
 Good examples (SEE ALSO Best newspaper writing published annually
 by the Poynter Institute)
 Grammar
 Headlines

ACCESSION CA6160
JO-ANN HUFF ALBERS PAPERS

How to
Ideas
Interviewing
Journalism
Local news
Math
News judgment
Newsletters
Obituaries
Productivity
Public relations
Quotation
Reading importance
Reporting
Science and medicine
Series
Sexist language bias
Sources
Sports
Travel
Unsorted materials
Word watchers
Yellow pages

Box 14

Miscellaneous office files

Book project

Meeting notes
Old broads
Paper/chapter notes
Quotes
Rush-Oukrop-Creedon—Correspondence
Schools A-J, Administrators
Schools, A-N, Women
Survey
Survey analysis
Survey interviews
Table of contents & Index

Consulting

Ashland (KY) Daily Independent
Bingham family—book lawsuit
Central Missouri State University
Community Press newspapers
 Jim Wilson Homes, Clermont, Kentucky
 Memos, etcetera
Eastern Illinois University

ACCESSION CA6160
JO-ANN HUFF ALBERS PAPERS

- Hampton University
- Louisiana State University—Shreveport
- McNeese State
- Rutgers University—Newark [2]
- Western Kentucky University (WKU)
 - Accreditation—standards
 - Accreditation—team report, 1985-1986
 - Accreditation—team report, 1997-1998
 - Advertising program
 - Advising
 - Albers
 - Activity reports
 - Application & interview
 - Congratulations on appointment
 - Director search, 2003
 - Evaluations
 - Assessment, 2002-2003
 - Brag sheet
 - Building
 - Center for Teaching and Learning (renamed Faculty Center for Excellence in Teaching [FACET])
 - Clippings
 - Continuance
 - Correspondence received
 - Curriculum Committee
 - Department Heads handbook
 - Development efforts
 - Diversity [2]
 - Diversity Advisory Committee [2]
 - Ethics
 - Expenses
 - Faculty evaluation
 - Female faculty
 - First Amendment
 - General Education Committee
 - General materials, 1987-1992 [5]

Box 15

Alphabetical subject files

- Western Kentucky University
 - 1987-1997 [11]
 - General education
 - Guide for part-time faculty
 - Hearst competition
 - High School Media Institute
 - High School Scholars Day

ACCESSION CA6160
JO-ANN HUFF ALBERS PAPERS

Hilltopper Journalist

History of the school of Journalism and Broadcasting
History of the school of Journalism and Broadcasting—clippings
History of the school of Journalism and Broadcasting—notes
Homecoming
Human Resources Advisory Committee
International Business Center
International Journalism Management Training
 Cambodian journalists, 2002
 Egyptian journalists, 2003
Job description
Journalism and Broadcasting—degree programs
Journalism and Broadcasting—future
Journalism and Broadcasting—merger
Kentucky High School Journalism Institute
Law Library
Master Plan
Minorities
Miscellaneous
New Academic Leaders
New Media Workshop
Newspapers in residence
Optional retirement
Potter College
 Application for promotion
 Mission statement
 Performance levels
 Résumé
 Result of application for professorship
Preparation
Presentations
Productivity award
Professional Advisory Committee
Program of Distinction
Promotion/tenure
Publication Controversy [freedom of speech issue]
 Ad Hoc Committee
 Correspondence
 Correspondence—Hellstrom
 Finances
 Green, Nancy
 Media coverage
 Meeting notes, 1988 [2]
 Off campus reactions
 Professional panel
 Publications Committee

ACCESSION CA6160
JO-ANN HUFF ALBERS PAPERS

- Recommendations
- Resolution
- SPJ—Report
- Student reactions
- Subcommittee meeting notes
- University reactions
- Whitaker, Dave—notes
- Teaching [5]
 - Class handouts
 - Letters
 - Quizzes and exams
 - Student evaluations
 - Syllabi

Box 16

Women in Communications Inc. (WICI)—formerly known as Theta Sigma Phi, name changed to Association for Women in Communications (AWC)

- Headquarters
 - Correspondence
 - Staff
- Hearst competition
- Help wanted
- History
- Intercom
- Journalism Education (SEE ALSO ACEJMC, Assignment Journalism)
- Kalamazoo (MI) chapter
- Leadership
 - Bulletin
 - Forum
- Leading change
- Lockridge—Correspondence
- Louisville (KY) chapter
- The Matrix*—newsletter
- Member bulletin
- Membership
- Membership & Resource Directory, 1984, 1994
- Membership—Diversity Task Force
- Membership—Survey report, 1996
- Michiana (Sturgis, MI) chapter
- Minutes
- Mission
- Monday morning memo
- Office relocation
- Past presidents/Presidents
- Popkin Plan for Parity
- Presidency—Albers, Jo-Ann

ACCESSION CA6160
JO-ANN HUFF ALBERS PAPERS

President's Fortnightly
Professional Communicator
Professional development
Region VP—correspondence
Resolutions—ACEJMC/WICI
San Francisco (CA) chapter
Sherman, Margot—Correspondence
Speeches (SEE ALSO Speeches in alphabetical files)
Thank yous—sent and received
Theta Sigma Phi
Theta Sigma Phi—Region 5
Website
WICI
 National newsletter
 Newsclippings
Workplace diversity
Women subject files
 Advertising employment
 Appointive office
 African American women
 Broadcasting employment
 Business
 College students' future
 Comparison of ♂ versus ♀
 Corporate Board of Directors project
 Council of Communication Organizations (COCO)
 Discrimination
 Discrimination lawsuit
 Editorial columns regarding ♀
 Editors/Executives
 Editors survival guide
 Education (SEE ALSO Journalism education)
 Effective leadership
 Employment in news
 Forms of address
 Gannett report
 Gender research
 Global efforts
 Graphic Arts employment
 Images of women in the media
 International Women's Year
 Job bias
 Journalism education
 Labor movement
 Language
 Magazine employment

ACCESSION CA6160
JO-ANN HUFF ALBERS PAPERS

Management
Management—job interview information
Management—seminar
Media—coverage
Media—guidelines
Media—monitoring

Box 17 (partially full)

Women subject files

Miscellaneous information for WICI Futures Task Force
National Women and Media Collection
News judgment & impact
Newspaper employment
Newspaper readers
Non-sexist media guidelines
Pay gap
Photography employment
Profiles—Ohio women
Progress of women or lack thereof
Property rights
Promotions
Protests
Public relations employment
Publishing employment
Quotes
Rectification
Religion
Scripps-Howard Report on Women
Sexual harassment
SPJ Task Force on Women
Sports
Stereotyping
Stress
Syllabus sourcebook—media and women
Time management
U.S. Labor information
Virginia Commonwealth University
Virginia Commonwealth University—women's sourcebook
Wire service syndicate employment
Women and credit
Women in newspapers management—conference
Women in the World of Work—conference
Women & Media—Gardner course
Women, Men & the Media—program
Women owned businesses
Women's Institute of Freedom of the Press

ACCESSION CA6160
JO-ANN HUFF ALBERS PAPERS

Women's Ohio Voluntary Employment Network
Women's pages—media coverage
Women's Rights groups
Work place attitudes