



## Phelps County Regional Medical Center Auxiliary Records (R1262)

**Collection Number:** R1262

**Collection Title:** Phelps County Regional Medical Center Auxiliary Records

**Dates:** 1950-2015

**Creator:** Phelps Health Auxiliary and Volunteer Services (Rolla, Mo.)

**Abstract:** The Phelps County Regional Medical Center Auxiliary Records contain meeting minutes, printed newsletters, and scrapbooks of the Phelps County Regional Medical Center Auxiliary (now Phelps Health Auxiliary and Volunteer Services) at Rolla, Missouri. Organized in 1950 as a women's auxiliary to the Phelps County Memorial Hospital (now Phelps Health), the Auxiliary grew to coordinate a number of programs including volunteer services, fundraising, programs for youths, and nursing scholarships.

**Collection Size:** 7 cubic feet  
(15 folders, 37 volumes, 1 oversize volume)

**Language:** Collection materials are in English.

**Repository:** The State Historical Society of Missouri

**Restrictions on Access:** Collection is open for research. This collection is available at [The State Historical Society of Missouri Research Center-Rolla](#). If you would like more information, please contact us at [rolla@shsmo.org](mailto:rolla@shsmo.org). Collections may be viewed at any research center.

**Restrictions on Use:** The Donor retains all rights but gives permission for the Society to provide access to the materials according to Society policy and allows the Society to reproduce the materials for use by the Society.

**Preferred Citation:** [Specific item; box number; folder number] *Phelps County Regional Medical Center Auxiliary Records* (R1262); The State Historical Society of Missouri Research Center-Rolla [after first mention may be abbreviated to SHSMO-Rolla].

**Donor Information:** The records were donated to the State Historical Society of Missouri by the Phelps County Regional Medical Center Auxiliary on November 18, 2008 (Accession No. RA1425). An addition was made on June 30, 2021 by Crystal Lorah, Auxiliary Manager (Accession No. RA1707).

**Processed by:** Processed by Melody Lloyd, December 18, 2008. Revised by Carole Goggin and Kathleen Seale, August 4, 2021.

### **Historical Note:**

Formation of a women's auxiliary began as the Phelps County Memorial Hospital was under construction at Rolla. On December 13, 1949 a group including the heads of all women's organizations in Phelps County met at the home of Mrs. H. H. Davis to discuss formation of a hospital auxiliary. As a result of that preliminary meeting, seventy-eight women became charter members of the Women's Auxiliary to the Phelps County Memorial Hospital, formally organized February 13, 1950 at the Uptown Theatre in Rolla. Florence M. Muilenburg was elected president of the group, which hosted its first meeting at the new hospital on March 2, 1951 and hosted an open house in the days before the institution opened March 11, 1951. The Auxiliary changed its name when men began volunteering at the hospital, and again in December 1980 when the hospital was renamed the Phelps County Regional Medical Center.

In the beginning, the Auxiliary helped furnish patient rooms and made draperies, robes and towels. By various fundraisers, income from a gift shop and gift cart, memorial contributions, and other means, the volunteer group has raised thousands of dollars to benefit the hospital, helping to purchase everything from operating tables to orthopedic drills. In addition, the Auxiliary coordinates the scheduling and activities of volunteers in a wide range of programs such as Senior Companion and the transportation service, hosts receptions for the hospital, helps with health fairs and school tours, sponsors programs for young volunteers, and offers scholarships to nursing schools.

### **Arrangement:**

The collection has been arranged into the following five series:

- History
- Meeting Minutes
- Newsletters
- Scrapbooks
- Oversize

### **Scope and Content Note:**

#### **History**

This series contains the formation of the Women's Auxiliary for the hospital and the names of offices of the Auxiliary from 1950 to 1969 and miscellaneous membership lists from the 1980s. The series is arranged in its original order.

#### **Meeting Minutes**

This series consists of meeting minutes for the Phelps County Regional Medical Center Auxiliary including general meetings, quarterly meetings, executive board, and auxiliary board meetings. The minutes include membership information, activity reports and updates, financial reports, and constitution and by-laws. The minutes date from the earliest meetings of the organization in 1951 to 1999. The series is arranged by meeting type and then chronologically.

## Newsletters

This series contains the Auxiliary's newsletters, *Voice of the Volunteer*. The newsletters contain Auxiliary officers, committee heads, volunteer assignments, upcoming events and projects, and hospital news. The series is arranged in chronological order.

## Scrapbooks

This series consists of scrapbooks put together by the Auxiliary. The scrapbooks document membership and activities news, expansions and upgrades at the hospital, scholarships awarded, and fundraising taken on by the Auxiliary. Included in the scrapbooks are photographs, thank you cards, invitations, flyers, newspaper clippings, *Voice of the Volunteer*, articles from newsletters produced by the hospital including *Pacemaker* and *Inside Excellence*. Starting in 2000 the scrapbooks also contain copies of meeting minutes. The series is arranged in chronological order.

## Oversize

This series contains an oversize scrapbook dated 1980 to 1985. It contains photographs and newspaper clippings documenting the activities and fundraising the of the Auxiliary.

## Container List:

f. 1		History
Box 001	f. 1	History of hospital auxiliary, 1950-1985
	f. 2-13	Meeting Minutes
	f. 2-3	Minutes of general meetings, 1951-1979
	f. 4	Minutes of quarterly meetings, 1982-1987
	f. 5-7	Minutes of executive board, 1982-1987
	f. 8-13	Minutes of auxiliary board, 1988-1999
f. 14-15		Newsletters
	f. 14-15	Newsletters, 1974-2001
v. 1-37		Scrapbooks
Box 002	v. 1	1950-1977
	v. 2	Publicity, 1976
	v. 3	1974-1980
	v. 4	1979-1980
	v. 5	1980-1983
	v. 6	1984-1985
	v. 7	1986-1989
	v. 8	1987
	v. 9	1988
	v. 10	1989
Box 003	v. 11	1991
	v. 12	1992
	v. 13	VolunTEENS, 1992-2000
	v. 14	1993
	v. 15	1994
	v. 16	1995

Box 004	v. 17	1996
	v. 18	1997
	v. 19	1998
	v. 20	1999
	v. 21	2000
	v. 22	2001
Box 005	v. 23	2002
	v. 24	2003
	v. 25	2004
	v. 26	2005
	v. 27	2006
	v. 28	Historian Report, 2007
	v. 29	2008
	v. 30	Historian Report, 2009
Box 006	v. 31	Historian Report, 2010
	v. 32	Historian Book, 2011
	v. 33	Historian Record, 2012
	v. 34	Historian Record, 2013
	v. 35	Historian Record, 2014
	v. 36	Historian Record Part 1, 2015
Box 007	v. 37	Historian Record Part 2, 2015
v. 38		Oversize
	v. 38	Scrapbook, 1980-1985

**Index:**

Index Term	Folder	Image	Medium
Davis, Laura A., 1902-1984	1		v. 1
Delbert Day Cancer Institute (Rolla, Mo.)			v. 35-37
Emerson, Bill		Yes	v. 9
<i>Health Scene</i>			v. 17
Hospital auxiliaries	1-15	Yes	v. 1-38
Hospital volunteers	1-15	Yes	v. 1-38
<i>Inside Excellence</i> (newsletter)			v. 22-23
James Foundation	4		
Mann, Bonita	2		
Missouri Association of Hospital Auxiliaries	3		v. 17, 20, 31
Muilenburg, Florence M., 1890-1963	1-2		v. 1
<i>Pacemaker</i> (newsletter)			v. 7, 9-12, 14, 17-20
Phelps County (Mo.)	1-15		v. 1-38
Phelps County Regional Medical Center Auxiliary	1-15	Yes	v. 1-38
Phelps County Regional Medical Hospital (Rolla, Mo.)	1-15	Yes	v. 1-38
Rolla (Mo.)	1-15		v. 1-38

Index Term	Folder	Image	Medium
<i>Voice of the Volunteer</i> (newsletter)	3, 14-15		v. 1, 8-11, 14-20, 24-25